

Adopted March 17, 1992

**A RESOLUTION RELATING TO COUNTY MEMORIALS AND THE NAMES FOR
COUNTY PARKS, SITES, AND FACILITIES.**

“BE IT RESOLVED by the Board of Supervisors of the County of Loudoun that;

The purpose of this Resolution is to establish guidelines and procedures to be used in the naming of County parks, sites and facilities, and the use of statues, busts or other memorials.

For the purposes of this Resolution, the following terms shall have the meaning given herein.

“Facility” shall include any office building, stadium, arena, sheriff or fire station, or any other facility owned, managed or operated by the County of Loudoun.

“Memorial” shall include any statue, bust, monument, or plaque erected or installed in remembrance of a person or historical event.

“Park” shall include any park, park roadway, playground, athletic field, tennis court, golf course, swimming pool, and other recreation areas and facilities under the control, maintenance and management of the Department of Parks and Recreation.

“Site” shall include any land parcel owned by the County of Loudoun.

Naming of County Parks, Sites and Facilities.

A. The names of all County parks, sites and facilities shall be determined in accordance with requirements set forth herein:

1. Existing County parks, sites and facilities may retain the name which has been historically accepted through common usage.
2. New or existing parks, sites, and facilities may be named:
 - a. For the neighborhood, community, district, or region in which the park, site or facility is located; or
 - b. After the primary street which it abuts; or
 - c. To describe the purpose and function of the facility.
3. In exceptional cases, a new or existing park, site or facility may be named for a person, or for a belief, ideal, concept or historical event of significance to the County, State, nation,

or world. In cases where the park, site, or facility is named for an individual, that person must be deceased and must meet one or more of the following criteria:

- a. Said person has a significant association with the park, site, or facility; or
- b. Said person has contributed significantly to the community or area in which the park, site, or facility is located; or
- c. Said person has achieved significant recognition historically on the County, State, national, or international level; or
- d. Said person has been honored for service with the armed forces of the United States of America.

Memorials

The County shall erect, install and accept donations for permanent statues, busts or other memorials in accordance with requirements set forth herein.

Permanent statues, busts or other memorials may be erected, placed or installed in County parks, sites and facilities to honor:

1. Persons or groups that have a significant association with the park, site or facility; or
2. Persons or groups for which a park, site or facility has been named; or
3. A belief, ideal, concept or a historical event of significance to the community, County State, nation or world; or
4. A historical event of significance to the park, site or facility; or
5. A person or group which has contributed significantly to the park, site or facility; or
6. A person or group which has achieved significant recognition historically on the County, State, national or international level; or
7. A person or group which has been honored for service with the armed forces of the United States of America.

Procedures for Naming County Parks, Sites and Facilities and Erecting or Accepting Memorials.

- A. When a new park, site or facility is acquired or authorized for construction or when a memorial is to be accepted or erected, the County Administrator shall submit recommendations regarding the name or memorial to the Board of Supervisors in the form of

a resolution along with any additional information as required. Any interested person may recommend the name changes to the County.

- B. When a person or historical event is recommended as the name for a park, site or facility, the County Administrator shall submit the following information regarding the proposed person or historical event:
1. The full name of said person, persons, group or event;
 2. The date of birth and the date of death, if applicable, of said person or persons;
 3. The residence of said person or persons, if appropriate, including street address, town and district, state or nation;
 4. The association, if any, of said person, persons, group or event, if appropriate, with the park site or facility to be named; and
 5. A brief biography of said person, persons, or group, or account of the historical event, if appropriate, including all other data relevant to the commemorative naming.
- C. Any recommendation for acceptance or erection of a permanent memorial shall include:
1. The full name of said person, persons, group or event;
 2. The date of birth and the date of death if applicable, of said person or persons;
 3. The residence of said person or persons, if appropriate, including street address, town and district, state or nation;
 4. The association, if any, of said person, persons, group or event, if appropriate, with the proposed location;
 5. A brief biography of said person, persons, or group, or account of the historical event, if appropriated, including all data relevant to the memorial; and
 6. Detailed information, such as size, shape type of material, any maintenance costs, and total costs, if appropriate.
- D. All naming or re-naming of County parks, sites or facilities shall be by resolution by the Board of Supervisors. Approval for the erection or placement of permanent memorials shall be by resolution, provided that an appropriate budget ordinance has been enacted where required.

- E. The Board of Supervisors may on its own motion designate a name for a new or existing park, site, facility or memorial, consistent with the requirements set forth herein, by adoption of an appropriate resolution.

The use of Official Names of Parks, Sites and Facilities.

Official names of parks, sites and facilities shall be used in County communications, maps, plans, documents, signs and any other communications.”